

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, SEPTEMBER 21, 2011
7:30 P.M.

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

3. Salute to the Flag.
4. Motion to approve the following minutes:

August 17, 2011

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

RECOGNITION OF THE FOLLOWING STAFF MEMBER UPON HER RETIREMENT

SUZANNE MCKENNA 1973 – 2011

RECOGNITION OF THE FOLLOWING AUDUBON HIGH SCHOOL STUDENT FOR COMPLETION OF HIS EAGLE SCOUT PROJECT AT HAVILAND AVENUE SCHOOL

RYAN KAPPEL

PRESENTATIONS

2011-2012 Unified Plan: Beth Canzanese

Elementary Math Committee – The Impact of the Common Core Standards in Math for the 2011/2012 school year: Beth Canzanese and Members of the Elementary Math Committees

FINANCE:

1. Motion to approve bills payable when properly certified.

2. Motion to approve the July 31, 2011, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of July 31, 2011, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of July 31, 2011 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve P & N Grant Consultants, LLC to provide services regarding NCLB for the district at \$55.00 per hour, on an as needed basis, not to exceed \$5000.00, effective retroactive to September 1, 2011 through June 30, 2012.
6. Motion to approve a transportation jointure with the Brooklawn Board of Education, for the 2011-2012 school year, with trips to be priced on an individual basis to include driver rate at \$25.00 per hour, fuel cost based on actual mileage and 20% for overhead expenses.
7. Motion to approve submission of the NCLB application for FY 2012 as listed:
 - Title I: \$100,209.00
 - Title II: \$ 51,592.00
 - Title III: \$ 1,767.00
8. Motion to approve the FY 2011 IDEIA Grant application submission as follows:
 - Basic: \$322,787.00
 - Preschool: \$ 11,841.00
9. Motion to appoint Plan Connect as the district's TPA (Third Party Administrator) for employee's 403(b) plans.
10. Motion to accept the bid from TD Equipment Financing, Inc. for the \$300,000.00 lease purchase for the Boiler Replacement Project.

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$170.00	Stephanie Dib	October 3, 2011	The Power of Art – Art Educators Fall Conference
MAS	\$170.00	Judy Gabardi	October 3, 2011	The Power of Art – Art Educators Fall Conference

2. Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$170.00	AnneMarie Harris	October 3, 2011	The Power of Art – Art Educators Fall Conference

3. Motion to approve a revision to the employment status of Ronald Latham who was originally approved as long-term substitute math teacher at the high school for Erin Buthusiem, and will now serve as a tenure track teacher of mathematics at the high school, for Mike Tanier, at Step 3 BA, \$49,500.00 effective retroactive to September 1, 2011 through June 30, 2012.

4. + Motion to approve a revision to the original approval of Noelle Bisinger, elementary special education counselor, retroactive to September 1, 2011, as follows:

 Original Approval: Step 1, MA, \$27,500 for up to 110 days per year
 Revised Approval: Step 1, MA+30 per diem rate of \$260.00 for up to 110 days per year

5. Motion to rescind the following extra-curricular contracts for the 2011-2012 school year:

 Patricia Martel 1/8 12th grade advisor
 Amy Bulskis 1/8 12th grade advisor

6. Motion to approve the following extra-curricular contract for the 2011-2012 school year:

 Amy Bulskis 1/4 12th grade advisor

7. Motion to approve a change in the following partial overload at the high school:

 Rescind: Dave Niglio - 27 teaching periods
 Approve: Dave Niglio - 26 teaching periods

8. Motion to approve the following staff members as chaperones for the 2012 Senior Class trip scheduled for March 20-24, 2012:

Sue Andrew	Denise McGettigan	Rob Buchs
Ashley McGuire	Luke Collazzo	Eric Miller
Bruce Dyer	Don Seybold	Dawn Ewing
Mike Tomasetti	Steve Ireland	Wendy VanFossen
Betsy Kirkbride	Eileen Willis	Scott LaPayover
Melissa Wood	Sebastian Marino	

9. Motion to approve an additional ticket taker for the 2011 fall sports season at the negotiated agreement rate of \$40.00 per home event:

 Luanne Cross

10. Motion to approve the following as substitutes/home instruction tutors for the 2011-2012 school year:

Mae Canestri	Substitute Teacher	Grades K through 6
Jennifer Mason	Substitute Teacher	Grades K through 6
Joseph Greenwald	Substitute Teacher	Grades K through 12
Jeffrey Filipkowski	Substitute Teacher	Grades K through 12
Eric Walter	Substitute Teacher	Grades K through 12

11. + Motion to approve the following Camden County College student to complete a 15 hour field experience at Haviland Avenue School during the 2011 fall semester with Christine Brady serving as cooperating teacher:

 Amy Souder

12. + Motion to approve a salary adjustment from Step 9 BA+30 to Step 9 MA for Paul Rogers, Mansion Avenue teacher, for earning his Master of Arts degree effective retroactive to September 1, 2011.

13. Motion to rescind the extracurricular contract for Andrea Hrycyszyn as Band Assistant/Front for the 2011-2012 school year.
14. Motion to approve the extracurricular contract for Sue Cain as Band Assistant/Front for the 2011-2012 school year.
15. Motion to approve the following high school staff members for overloads retroactive to September 1, 2011:

FULL OVERLOAD

Beth Canzanese Bruce Dyer

16. + Motion to approve a correction in the salary step for Christine Smialowski, elementary computer aide, from Step 8 to Step 7 for up to 20 hours per week for the 2011-2012 school year.

17. Motion to approve the following as volunteer coaches for the fall 2011 sports season:

Amy Minnick Middle School Field Hockey
Adam Cramer Cross Country

18. + Motion to approve the following staff members as RTI Coordinators for the 2011-2012 school year for a total of \$2500.00 each staff member:

Jane Byrne – Haviland Avenue School
Lisa McGilloway – Mansion Avenue School

19. + Motion to approved the following staff members to conduct two one (1) hour K-2 workshops in October on Guided Reading at the contractual rate of \$55.00 per hour for workshops and \$25.00 per hour for preparation, for a total of \$160.00 per presenter for both workshops:

Kim Felix Christine Brady Sue Selby

20. + Motion to approve the following Rowan University students to complete a Teaching in Learning Communities II Field Placement effective September 22, 2011 through November 3, 2011:

Student	Cooperating Teacher	Grade Level
Breeana Grossi	Maddy Boulden	6
Katelyn Micek	Maddy Boulden	6
Stefanie Crawford	Lisa McGilloway	6
Megan Daly	Lisa McGilloway	6
Jennifer Eisenstein	Paul Rogers	6
Abigail Finn	Paul Rogers	6
Angelina Fortini	Christine Batra	6
Sade Nicole White	Christine Batra	6
Ailiya Filisky	Teresa Weichmann	8
Brittany Colon	Teresa Weichmann	8
Megan Kilborn	Donna Stack	8
Brianna Pellicchia	Donna Stack	8
Alaina Julia	Andi Collazzo	7
Katherine Short	Andi Collazzo	7
Lindsey Cooker	Bill Scully	8
Sandra Celenze	Bill Scully	8

21. + Motion to approve Amy Phillips as long-term substitute teacher of grade two at Haviland Avenue School, for Shelly Chester, at the Step 1, BA, per diem rate of \$240.00, not to include benefits, effective retroactive to September 1, 2011 through December 23, 2011.
22. Motion to approve payment to Patricia Martel, high school math teacher, for analyzing 2011 NJASK test scores of the current 7th and 8th grade students at the AEA non-instructional rate of \$25.00 per hour for eight (8) hours for a total of \$200.00.
23. Motion to approve the following as a volunteer at the high school for the 2011-2012 school year:
Jack Gahrn
24. + Motion to approve Christie Cochran as part-time teacher at Mansion Avenue School at Step 1, BA, \$36.92 per hour for up to 7.5 hours per week effective retroactive to September 19, 2011 through June 15, 2012 or the last day for students.
25. Motion to approve an adjustment in the original approval on August 17, 2011 of Ilana Ablon, speech/language consultant for the district, from the rate of \$70.00 per hour for 2 ½ days per week to \$70.00 per hour for up to 18 hours per week effective retroactive to September 1, 2011 through June 2012.
26. + Motion to approve Bernadette Brogna as I&RS Team member at Mansion Avenue School for the 2011-2012 school year.
27. + Motion to approve the following as mentor for the 2011-2012 school year effective retroactive to September 1, 2011 through December 23, 2011. Novice teacher will compensate mentor as per state regulations and AEA contract:

MENTOR	TEACHER
Rose Lang	Amy Phillips

28. + Motion to approve Lisa Terlingo, elementary library aide, for an additional 20 minutes per day, five days per week at her hourly rate, to assist with student safety and traffic issues related to the morning drop-off procedure at Haviland Avenue School effective retroactive to September 6, 2011 through June 2012.
29. + Motion to approve Mark Oberg to provide printing services, for up to four (4) hours, for elementary report cards and envelopes for the 2011-2012 school year at the non-instructional rate as per the AEA negotiated agreement.
30. + Motion to approve the following as elementary volunteers for the 2011-2012 school year:

HAVILAND AVENUE SCHOOL

Ann Costino	Adele Kazdol	Elena Matthews	Margaret Metzler
Doris Schopfer	Ann Simpson	William Simpson	

MANSION AVENUE SCHOOL

Raymond Rosenberg

31. Motion to approve Camden County College alternate route student, Zachary Shiffler, to complete a required four (4) hour classroom observation at the high school during the 2011 fall semester with Sebastian Marino serving as cooperating teacher.
32. Motion to approve Camden County College student to complete a 15 hour observation at the high school during the fall 2011 semester with Karen Dyer serving as cooperating teacher.

33. + Motion to approve Rutgers University student, Kayla Hurley, to complete a practicum experience at Haviland Avenue School from January 3, 2012 through January 13, 2012 with Roberta Ignaczewski serving as cooperating teacher.

34. + Motion to approve payment to the following teachers for conducting Family Learning Nights (Formerly *Bedtime Story Hour*) at Haviland Avenue School as follows:

Kindergarten	October 20, 2011	Kim Felix, Beth Crosby, Sue Selby, Christine Brady, Jennie Hartman
Grade 1	October 13, 2011	Michele Castagna, Alycia Colucci, Roberta Ignaczewski, JoAnne McCarty, Blake Marchese
Grade 2	November 3, 2011	Amy Phillips, Catherine Olivieri, Karen Bowers, Debra Costello, Rose Mary Lang

All teachers will be compensated as follows:

\$35.00 per hour plus \$17.50 for ½ hour preparation for a total of \$52,50 per teacher as per the AEA negotiated agreement. Funding through the NCLB Grant.

35. Motion to approve a leave without pay request from Kelly Young, high school guidance counselor, as follows: September 22 and 23, 2011. (This does not establish past practice)

PROGRAM:

1. Motion to approve the 2011-2012 Unified Plan.
2. Motion to approve hosting a CVS Flu Clinic at the high school on October 13, 2011 from 5:00 pm to 8:00 pm.
3. Motion to recognize the Audubon Baseball Boosters Club as an affiliated entity of the Audubon Board of Education.
4. + Motion to approve "Study Buddies" – Afternoon Tutoring Program for elementary students effective November 1, 2011 through May 2012.

- **DISCUSSION:** School Choice

POLICY:

1. Motion to approve the following policies and policy revisions as recommended by the Policy Committee of the Board: (First Reading and Approval)

<u>FILE CODE</u>	<u>POLICY</u>	<u>Action</u>
5131.1 (Formerly 5145.7)	Prohibiting Harassment, Intimidation and Bullying	Revised
5131.6	Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)	Revised
5145.4	Equal Educational Opportunity	Revised
9200	Orientation and Training of Board Members	Revised
4112.2	Certification	Revised
5141.8	Concussion Policy	New
6142.4	Physical Education	Revised
6145.1/6145.2	Intramural Competition/Interscholastic Competition	Revised
5114	Suspension and Expulsion	Revised

5131	Conduct and Discipline	Revised
5131.5	Vandalism and Violence	Revised
1100	Communication the Public	Revised
1120	Board of Education Meetings	Revised

- Motion to approve the following job description as recommended by the Policy Committee of the Board:

RTI Coordinator

STUDENTS:

- Motion to approve the following field trips as listed.
- Motion to approve the following out-of-district placement:

Student ID#	Placement	Date
44022	Changed from Bankbridge Regional School's Career Center to Camden County College entitled Transitional Educational Program for Students with Intellectual Disabilities	Effective retroactive to September 1, 2011. This program is federally funded. Transportation costs are the responsibility of Audubon Public Schools.
73644	Bankbridge Regional High School	Effective retroactive to September 2, 2011. Tuition and transportation costs are the responsibility of Audubon Public Schools.

- Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
43894	Retroactive to September 6, 2011 - Ongoing

BUILDINGS AND GROUNDS:

- Motion to approve the following facility use requests, as listed:
- Motion to approve the Audubon High School building to serve as a shelter facility as per an agreement with the American National Red Cross for the 2011-2012 school year.

REPORTS:

- Mansion Avenue School
- Haviland Avenue School
- Audubon High School
- Child Study Team
- Harassment, Intimidation and Bullying Report

BOARD COMMITTEES:

- Alternate Sources of Funding: **Mr. Martin**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Bentley, Alternate, Ms. Brown
- Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Martin, Mrs. Dawson, Alternate, Ms. Sullivan
- Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Martin, Alternate, Mrs. Dawson
- Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Bentley, Mrs. Cox, Alternate, Mrs. Hauske
- Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Bentley, Mrs. Cox, Alternate, Mr. Martin
- Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Bentley
- Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Bentley, Alternate, Mrs. Dawson

- I. CCESC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mrs. Dawson**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion to move board to closed session at approximately _____ pm for the following:

Personnel

Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.